

# ST. ANNE'S CATHOLIC HIGH SCHOOL FOR GIRLS



## CAREERS POLICY

2018/2019

**Next Review: Governing Body to Determine – Raising Standards Committee**

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## **Mission Statement**

St. Anne's Catholic High School for Girls will offer a positive presence in Enfield with a comprehensive curriculum delivered in modern facilities, equipping students with the ability to meet the challenges of the 21<sup>st</sup> Century confidently, and with high spiritual and moral standards.

We recognise that students, parents, staff and governors make up the school's community which will continually self-evaluate to improve itself effectively and efficiently in all aspects of its growth.

We are a fully inclusive, Catholic girls' secondary school meeting high academic standards, promoting spirituality, pastoral care and the Catholic community.

We recognise in all our relationships the dignity and value of each person showing one another mutual acceptance and respect.

## **Introduction**

On 4 December 2017 the Government published its new careers strategy ([link](#)), setting out a long term plan to build a world class career system to help young people choose the career that is right for them. On 2 January 2018 the Government published new statutory requirements and guidance on careers for all schools and academies providing secondary education in England.

[Careers guidance Statutory requirements 2018.pdf](#) its aim is to make sure that all young people in secondary school get a programme of careers advice and guidance that is stable, structured and delivered by individuals with the right skills and experience.

To achieve this aim the strategy and guidance set out that every school and academy providing secondary education should use the Gatsby Charitable Foundation's Benchmarks included in the Careers guidance document.

The Government has also created new statutory requirements for secondary schools and academies to ensure they provide opportunity for a range of providers of education and training to access all pupils in years 8 to 13, to inform them about approved technical education qualifications or apprenticeships.

## **Aims**

This policy sets out how St. Anne's Catholic High School For Girls plans to meet the new statutory requirements, and how – between now and the end of 2020 (the timetable set by Government) - we plan to review and further develop the career support we provide to our pupils, using Government guidance and the Gatsby Benchmarks.

## **Pupil Entitlement**

All pupils in years 8-13 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- hear from a range of providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- Understand how to make applications for the full range of academic and technical courses.

## **Management of Provider Access Requests**

A number of events, integrated into the school careers programme, will offer providers of approved technical education qualifications and / or apprenticeships an opportunity to speak to pupils of St. Anne's and / or their parents / carers.

Any provider wishing to request access to pupils of St. Anne's for the purposes set out in this policy should contact:

Mrs. Julie Lee – Careers Leader Email: [leej@st-annes.enfield.sch.uk](mailto:leej@st-annes.enfield.sch.uk)

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is located in the school library on both sites.

## **Framework & Implementation Plan**

Attached is a framework Action plan to deliver the aims of this policy. This also sets out the respective roles & responsibilities.

If you – or the organization you work for – would like to provide feedback on this plan, to help inform any further development and impact, please provide your feedback to Mrs. Julie Lee – Careers Leader. Email: [leej@st-annes.enfield.sch.uk](mailto:leej@st-annes.enfield.sch.uk)  
Feedback is welcome from anyone, particularly our pupils, their parents / carers, prospective pupils, their parents / carers, school staff, school governors, employers, training and qualification providers, careers support experts.

## **Monitoring, Review & Evaluation**

The school will start by using the online 'Compass' tool, provided by The Careers and Enterprise Company, to assess how well our existing careers support programme compares to the Gatsby Benchmarks, and to identify areas we need to prioritise for further improvement.

The results of this assessment will be shared with the responsible Governing Body Committee – 'Raising Standards' – in May 2018, along with a draft recommended plan for action and prioritisation. Once the Committee has approved a plan this will be referred to the Governing Body for consideration (autumn term 2018).

We will then publish the proposed plan on the school website (autumn term 2018), seeking feedback from pupils, parents / carers, teachers & other school staff, governors and local employers.

We will use the feedback received to review and refine the plan. The revised plan will again be reviewed by the Raising Standards Committee, and a final plan approved by the Governing Body. The plan will then be embedded into school structures and practices, and will be published to provide transparency to all with an interest.

We will then use Compass to annually track the school's progress against the Gatsby Benchmarks.

The Raising Standards Committee will annually review these results, the action plan and progress against it, and this policy.